



## LAND USE PERMIT REQUIREMENTS

1. Proof of Ownership (i.e., deed or land contract)
2. Proof of Taxes Paid.
3. Layout of Parcel, with proposed changes and all existing buildings, waterways, sewer, well, and easements shown. (may be hand drawn, however the Zoning Administrator may require an engineered survey or other items if deemed necessary)
4. One Copy of Blueprints.
5. Land Use Permit Fee - \$100.00  
Land Use Waiver Fee - \$10.00
6. Bond Fees -
  - \$500.00 for New Home Construction or Large Construction Projects, determined by the Zoning Administrator.
  - \$100.00 for Small Additions and Most Pole BarnsBond Fees are returned after issuance of Certificate of Occupancy for homes or Final Inspection for other projects if Temporary Housing (ie: Mobil Home) is Required. Please follow Deerfield Township Ordinance Section 19.12.
7. Minimum home size is 1200 sq.ft.  
Minimum 2-story First Floor is 900 sq.ft.
8. Minimum home roof pitch is 4/12
9. **Land Use Permits are valid for one year.** Please see Zoning Administrator to extend/renew permits.

On new construction and additions it may be to your advantage to verify approval of your septic system by the Livingston County Health Department before applying for a Land Use Permit.

FOR LAND USE PERMIT CONTACT JOHN HELM 517-548-0197  
MONDAY 1:00 P.M. – 5:00 P.M.  
THURSDAY 9:00 A.M. – 5:00 P.M.

Revised 6/10

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