



## RESIDENTIAL AND COMMERCIAL Address Application

### ADDRESS APPLICATION PROCESS:

1. Submit **COPIES** of the seven items listed below to Livingston County Building Inspection or GIS Department:

- 1. Proof of Ownership (copy of deed or current tax bill – must have complete legal description)
- 2. Land Use Permit
- 3. **Current** Tax Parcel ID Number
- 4. Survey showing location of principal buildings driveway (Site Plan if survey is unavailable)
- 5. Driveway Permit or Waiver Letter from Livingston County Road Commission
- 6. Closest existing addresses to both sides and across the street from property  
(Indicate approximate distance each address is from your drive.)
- 7. A \$20.00 fee for each address requested (Cash or Checks\* payable to L.C. G.I.S.)

\* \$30.00 fee will be charged for each returned check

2. **Applicant will be contacted via phone in 4-5 business days with issued address**

3. If sending application via US Postal Mail please send application and payment to:  
IT Department / GIS Division, 304 East Grand River, Suite 101, Howell MI 48843

DATE _____		TOWNSHIP _____		TAX ID CODE _____	
OWNER INFORMATION:			APPLICANT INFORMATION:		
			If same as owner information – check box <input type="checkbox"/>		
Name _____			Name _____		
Current Address _____			Current Address _____		
City, State, Zip _____			City, State, Zip _____		
Phone _____			Phone _____		
Email (provide if you would like to receive address notification via email) _____					

### WE PROVIDE SERVICE FOR THE FOLLOWING TOWNSHIPS:

Cohoctah Township	Genoa Township	Hartland Township	Oceola Township
Conway Township	Green Oak Township	Iosco Township	Putnam Township
Deerfield Township	Handy Township	Marion Township	Tyrone Township
Village of Pinckney	Village of Fowlerville	Unadilla Township – (Detroit Edison Customers Only)	

**Addressing Questions? Please contact GIS Addressing Unit at 517.548.3230**