

# Deerfield Township

Livingston County, Michigan  
4492 Center Road, Linden MI 48451 (517) 546-8760

## LAND USE PERMIT APPLICATION

**for uses/structures, and private roads / shared driveways, but EXCLUDING DWELLINGS.**

(References to "Section" and "Article" refer to the Deerfield Township Zoning Ordinance They are provided to assist the applicant. The references highlight parts of the Ordinance that may be applicable but do not necessarily identify all parts that apply.)

**Important Notice to Applicants:** *This application must be completed in full and the required number of copies submitted to the Zoning Administrator (see #15). All questions must be answered completely. If additional space is needed, number and attach additional sheets. Approval of this application is required before a Land Use Permit can be issued. The erection of a building or structure, or excavation for any building or structure, prior to the issuance of a Land Use Permit is a violation of the Zoning Ordinance.*

**1) APPLICANT:**

Name	Street Address	City / State / Zip Code	Telephone #
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**2) Applicant's Interest in Property:**     Owner     Lessee     Buy Option     Other/Specify:

**3) Property Address:** \_\_\_\_\_ between \_\_\_\_\_ and \_\_\_\_\_ Roads

**4) Landowner:** Name, address & phone number of landowner if different than "applicant":

**12) This application is made for a:**

*Refer to Articles 10 – 15 to determine if the proposed use or building is a "Principal Permitted Use," "Special Land Use," or Accessory Use/Building," according to the District in which it is to be located.*

(check as appropriate) Addition or Alteration

<b>5): Tax Parcel #:</b>	Private Road/Shared Driveway (Art. 20)	New	Addition or Alteration
<b>6) Zoning District:</b>	ROSO (Rural Open Space Option, Art. 18)	<input type="checkbox"/>	<input type="checkbox"/>
<b>7) Parcel Acreage:</b>	Condominium Subd. <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>8) Present Use:</b>	Platted Subd. <input type="checkbox"/> Yes <input type="checkbox"/> No		
	Land Divisions <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>9) Is parcel in a:</b> <input type="checkbox"/> platted subd. <input type="checkbox"/> condo. subd. If "yes", subd. name:	Special Land Use, other than an ROSO.	<input type="checkbox"/>	<input type="checkbox"/>
<b>10) Deed restrictions on parcel:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	If so, briefly describe:		
<b>11) Names, addresses, phone #s of all other persons, firms or corp. having legal or equitable interest in the land:</b>			
a)	Condominium Subdivision, non- ROSO (Sec. 19.15)	<input type="checkbox"/>	<input type="checkbox"/>
	Platted Subdivision, non- ROSO	<input type="checkbox"/>	<input type="checkbox"/>
	Principal Permitted Use, other than a non-ROSO platted/condominium subdivision. Briefly Describe:	<input type="checkbox"/>	<input type="checkbox"/>
b)			
	Accessory Use/Bldg. (Sec. 19.11)	<input type="checkbox"/>	<input type="checkbox"/>
	Sign (Art. 21)	<input type="checkbox"/>	<input type="checkbox"/>
	Other/Specify	<input type="checkbox"/>	<input type="checkbox"/>

**FOR TOWNSHIP USE ONLY**

<b>Application Number:</b>	<b>Tax Parcel Number:</b>									
<b>Date Received:</b>	<b>Date of Final Action:</b> -    -									
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;"><b>Fee Paid</b></td> <td style="width: 20%;"><b>Date</b></td> <td style="width: 20%;"><b>Receipt #</b></td> </tr> <tr> <td>1)</td> <td></td> <td></td> </tr> <tr> <td>2)</td> <td></td> <td></td> </tr> </table>	<b>Fee Paid</b>	<b>Date</b>	<b>Receipt #</b>	1)			2)			<b>Final Action Taken By:</b> ZA    PC    TB
<b>Fee Paid</b>	<b>Date</b>	<b>Receipt #</b>								
1)										
2)										
<b>Taxes Paid:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No    Initials:	<b>Final Action Taken:</b> (circle as appropriate)									
	<input type="checkbox"/> Approved <input type="checkbox"/> Approved with Conditions <input type="checkbox"/> Denied									
<b>Notes:</b>										

**13) Detailed Description:** Please provide a detailed description of the proposed actions being applied for, including any proposed uses of land and/or proposed uses of existing and new buildings. If a commercial or industrial use is being proposed, include information on the number of total employees, employees per shift, principal products for sale or manufacture, hours of operation, anticipated truck/delivery traffic, and related operations characteristics. Attach additional sheets if necessary.

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**14) If the parcel or any existing structure(s) are nonconforming, describe each nonconformity** (see Article 8). These nonconformities may apply to such things as, but not limited to, building setbacks, lot area, and lot width.

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**15) SUPPORTING DOCUMENTS:** The following applicable materials must be submitted along with this appli

**A. Legal Description:** All applications shall include the legal description of the subject property.

**B. Site Plan:** Sec. 4.02(B) identifies the land uses for which Site Plan approval is required prior to the issuance of a Land Use Permit, such as commercial and industrial uses. If Site Plan approval is required for the applicant's project by Section 4.02(B), the applicant shall submit at least twenty (20) copies of both this completed application form and a Site Plan according to Sec. 4.03(B).

**C. Special Land Use:** Articles 10 – 15 identify what land uses are classified as "Special land Uses," according to each zoning district. If special land use approval is required for the applicant's project according to the particular District in which the parcel is located, the applicant must submit at least twenty (20) copies of the following: a) this completed application form; b) a Site Plan according to Sec. 4.03(B); and c) a written statement of analysis according to Sec. 5.02(A)(3). Section 17.01 identifies general standards for the review of special land use applications. The applicant is encouraged (not required) to submit written documentation to support the special land use application according to these standards.

**D. Rural Open Space Option (ROSO):** Articles 18 presents the principal provisions applicable to Rural Open Space Option developments. If the applicant is applying for approval of a ROSO development, the applicant must submit at least twenty (20) copies of the following: a) this completed application form; b) a Site Plan according to Sec. 4.03(B); c) a written statement of analysis according to Sec. 5.02(A)(3); d) a site features inventory according to Sec. 18.03; and e) a Conventional Plan according to Sec. 18.04(B).

**E. Shared Driveways and Private Roads:** Article 20 presents provisions applicable to shared driveways and private roads. If the applicant is applying for approval of a shared driveway or private road, the applicant must submit at least twenty (20) copies of the following: a) this completed application form; b) a Site Plan according to Sec. 4.03(B) if the shared driveway is being proposed in conjunction with a use that requires site plan approval; and c) the information required by Section 20.06 in the case of a private road and the information required by Section 20.14 in the case of a shared driveway.

**F. Proof of Property Ownership:** The applicant must attach proof of ownership of the property subject to the application, such as a warranty deed, land contract, or other evidence of interest in the property.

**G. Deed Restrictions:** The applicant must attach a copy of all existing deed restrictions impacting the property.

**16) AFFIDAVIT:** I (we) the undersigned affirm that the foregoing answers, statements, and information are in all respects true and correct to the best of my (our) knowledge and belief. I (we) the undersigned understand that the Land Use Permit applied for, if granted, is issued on the representations made herein and that any Land Use Permit or Building Permit subsequently issued may be revoked because of any breach of representations or conditions, or because of the lack of continued conformance with zoning ordinance requirements.

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Applicant Signature(s)

Date

Property Owner's(s) Signature(s)  
(if different than applicant)

Date

*End of Preprinted Land Use Permit Application Form*